



## Shawsheen Valley Technical High School

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### Student Information Release Authorization

In compliance with the Family Education Rights and Privacy Act (FERPA) of 1974, Shawsheen Valley Technical High School is prohibited from providing personally identifiable information in student records without the written consent, such as grades, billing, tuition and fees, financial aid, and other student information. You may, at your discretion, grant the school permission to release information about your student records to a third party by submitting a completed Student Information Release Authorization. You must complete a separate form for each third party to who you grant access to information on your student records. This form authorizes release of the specified information to the indicated third-party designee when presented to a SVTHS representative. **Note:** This release overrides all FERPA directory suppression information you have set up in the student record for any third party designee you name on this form.

#### Student Information:

Name (first, middle, last): \_\_\_\_\_  
Full Address (street, city, state, zip): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### Parent/Guardian Information:

Name (first, last): \_\_\_\_\_  
Address (full street, city, state, zip): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### Third-party to whom information/discussion will be shared:

Institution Name: \_\_\_\_\_  
Address (full street, city, state, zip): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### Information to be Released (check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Transcript Information</b> (Includes identifying information; dates of entering and leaving your school; grade level completed; course titles; grades or their equivalent; credits earned; as well as failures and incompletes). | <input type="checkbox"/> <b>All Assessments including Intelligence and Achievement Test Results</b>                                |
| <input type="checkbox"/> <b>Discipline Records</b> (Including all suspendable offenses as outlined in the <b>Education Reform Law, Chapter 71, Section 37L</b> )   | <input type="checkbox"/> <b>District Accommodation Plan / District Curriculum Accommodation Plan / Building Accommodation Plan</b> |
| <input type="checkbox"/> <b>Attendance Records</b>   | <input type="checkbox"/> <b>Special Education Records</b> (Including Individual Education Plan, if applicable)                     |
| <input type="checkbox"/> <b>Cumulative Record</b>  | <input type="checkbox"/> <b>504 Records</b>  |
| <input type="checkbox"/> <b>Health Records</b>   | <input type="checkbox"/> <b>ELL Records</b>  |
| <input type="checkbox"/> <b>Complete Record</b>  | <input type="checkbox"/> <b>SAT, ACT, and College Board Scores</b>   |
|  | <input type="checkbox"/> <b>MCAS scores</b>  |

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date